



About the Homepage

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Training Guide
About the Homepage

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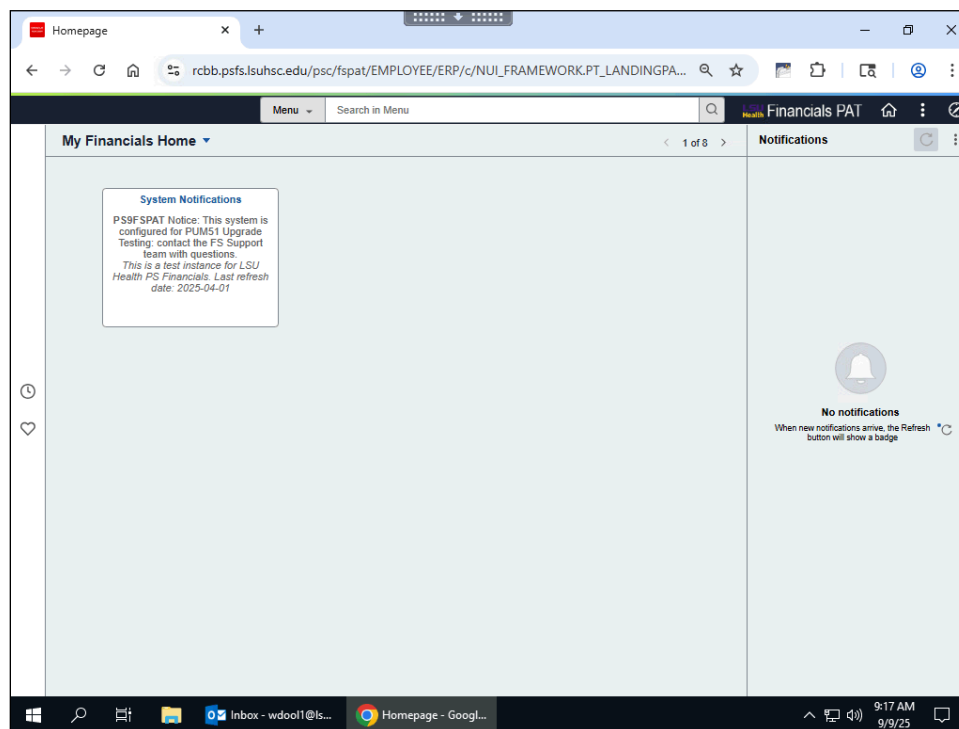
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About the Homepage

Procedure

In this topic you will learn about the **My Financials Home** and **LSU Health Financials Home**.

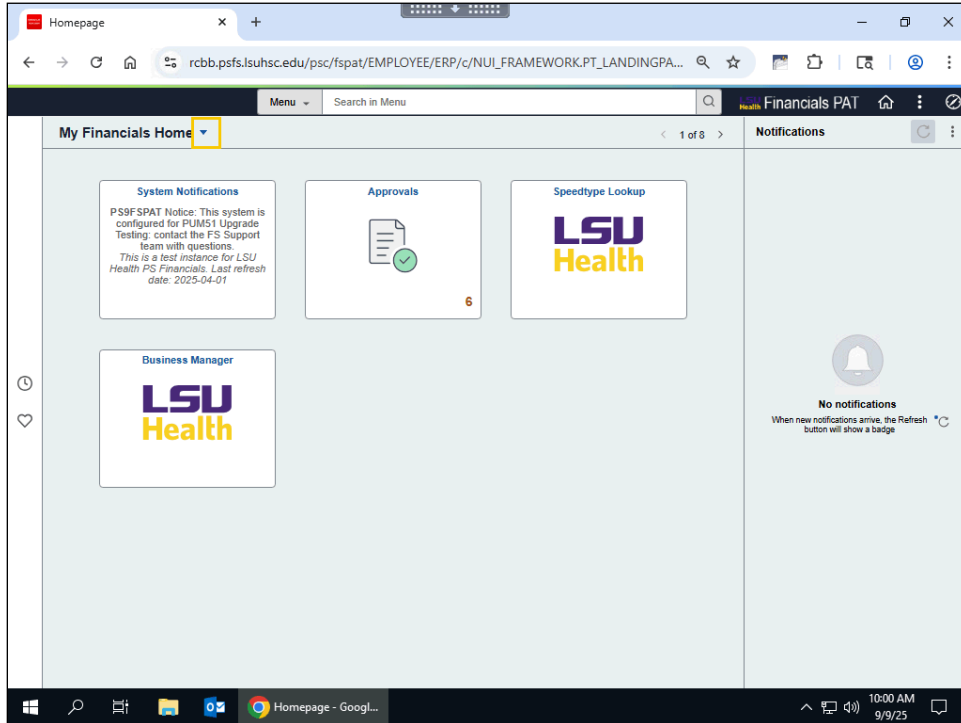
Step	Action
1.	PeopleSoft Financials users will be granted access to features based on their job functions. While the homepages and navigations will vary by user, two are common to all users, the My Financials Home and the LSU Health Financials Home. After launching PeopleSoft Financials and entering user credentials, the landing page is My Financials Home. This homepage is unique for each user. Users may choose to add pages or tiles to the home for navigations they frequently use.



Step	Action
2.	This screen depicts a My Financials Home that does not include any tiles added by the user.

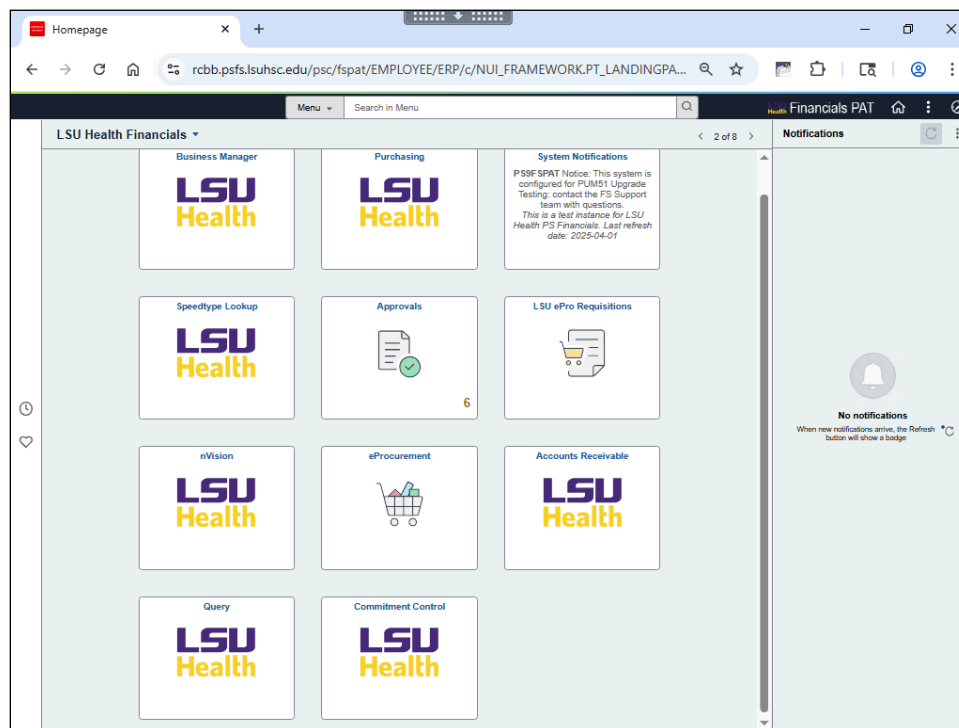
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Step	Action
3.	NOTE: Users may choose to add tiles to the <u>My Financials Home</u>. Please see the <u>Personalize Using Tiles, Favorites or Pages</u> document, available on the <u>PeopleSoft Support</u> webpage for instructions on how to add tiles. At the top left of the page, select the arrow next to the My Financials Home. Click the button to the right of the My Financials Home field. 
4.	Click the LSU Health Financials link. 

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Step	Action
5.	The LSU Health Financials Home displays. This home provides tiles for collections of navigations available to users. When you select a tile, your security determines what you will see. Tiles are provided for the Business Manager navigation collection, Purchasing, Payment Requests, the Speedtype Lookup page, an Approvals Tile, and eProcurement (for LSUSH users). This home may also have additional tiles added based on the user's preference. The user added an nVision tile and a Commitment Control tile.
6.	This completes My Financials Home and LSU Health Financials Home. End of Procedure.